



**Annual Summary of Transactions**

Name of Entity: \_\_\_\_\_ Fiscal Year Ended: \_\_\_\_\_

1. Compensation of Directors/Managers:

<u>Name(s)</u>	<u>Compensation</u>	<u>Effective Date</u>

2. Salary Compensation of Officers:

<u>Office</u>	<u>Name</u>	<u>Compensation</u>	<u>Effective Date</u>
President			
Vice President			
Secretary			
Chief Financial Officer/Treasurer			

3. Bonuses of Officers/Managers:

<u>Name(s)</u>	<u>Amount</u>	<u>Date Paid or To Be Paid</u>

4. Loans (from) Shareholder/Members

<u>Lender</u>	<u>Borrower</u>	<u>Amount</u>	<u>Annual Rate (%)</u>	<u>Date Made</u>	<u>Term</u>	<u>Prom. Note?*</u>

4. Loans (from) Shareholder/Members (continued)

Lender	Borrower	Amount	Annual Rate (%)	Date Made	Term	Prom. Note?*

5. Do you have any of the following?

- Commercial Loans/Lines of Credit Made/Opened\*  Yes  No
- Employee Benefit Plan Contributions Made\*  Yes  No
- Major Purchases of Assets other than Real Property\*  Yes  No
- Purchase of Real Property\*  Yes  No
- Leases of Real Property\*  Yes  No
- New Bank Accounts Open\*  Yes  No
- Additional Actions to be Approved in Annual Minutes\*  Yes  No

\*Please attach either copies of documents supporting the transaction or summary of information so appropriate resolution may be prepared

6. Did any portion of the business change hands?  Yes  No

If yes, please explain.

7. Have you registered with FinCEN?  Yes  No

8. If you have any buy/sell terms, is the validation up to date?  Yes  No

9. Have there been any lawsuits or insurance claims in the last year?  Yes  No

If yes, please explain.

10. Has your principal or other office locations changed in the last year?  Yes  No